## **Written Assessment of Risk of Ballyoughter National School, Ballyoughter, Gorey Co. Wexford**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Ballyoughter National School.

1. **List of school activities**

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| **Risk identified** | **Potential risk of harm** | **Procedure in place to manage risk identified** |
| Opening/Closing Times and Break Times | Access to pupils by strangers or other adults.Risk of harm from other pupils | Supervision by teachers from 8.50am Adequate Supervision at break timesTermly reminders to parents re supervision in place only from 8.50am |
| Visitors/Visiting Tutors | Tutors behaving inappropriately.Tutors lacking awareness of child safety issues. | Visiting tutors from reputable organisations with appropriate vetting.Sign in/Sign outTeacher always present in room. |
| One to One Teaching | Harm by school personnel | Classroom door kept open (when possible) Glass in window of classroom door Teacher visible at all times |
| School Tours/Outings | Access to pupils by strangers.Inappropriate activity by pupils.Dangers posed by unfamiliar environment | Adequate supervisionAdequate planning and preparation by staff.School Tour policy followed |
| Toilet areas | Inappropriate behaviour | One child only allowed to use toilet at any one time Toilets located in mainstream classroom SEN pupils – when attending SET support, use toilets in mainstream classroom located in room beside SET classroom |
| Administration of First Aid | Harm by school personnel | Staff members are to be trained in ‘Occupational First Aid’ Two staff members are present when administering ‘First Aid’ to sensitive areas. |
| Care of children with SEN, including intimate care needs | Harm by school personnel | Policy on intimate care Application to be submitted to SENO for extra SNA support to allow two adults be present when looking after the intimate care of pupils. |
| Managing of challenging behaviour amongst pupils, including appropriate use of restraint. | Injury to pupils and/or staff members | Health & Safety Policy Code of Behaviour School currently does not have any pupil with challenging behaviour enrolled – should this change in the future, all staff shall receive training on how to restrain pupils in a safe and dignified manner |
| Access/Egress | Access to pupils by strangers or other adults.Flight risk for some pupils | Keypad on main door.Code changed regularly.Gates closed at break time. |
| Swimming Lessons/Sports Events | Potential for unsupervised times in changing areas.Access to pupils by strangers or other adults. | Adequate supervision provided 3 adults if possible.Trained lifeguards in poolVetting of parents for supervision |
| Social Media | Potential for bullying.Potential for grooming of pupils | Pupils’ mobile phones handed to class teacher in the morning and returned at end of school day.Anti-Bullying Policy.Information sessions for pupils, parents and staff |
| Students participating in work experience | Harm by student | Child Safeguarding StatementStudent never left alone with childrenClass teacher/SET present at all times when student ispresent |
| Curricular provision in respect of SPHE, RSE, Stay Safe programmes | Programmes not being taught to their class by mainstream teachers | School fully implements these programmes as follows: 1. SPHE – taught continuously throughout the academic year 2. Stay Safe – taught annually in February/March 3. RSE – sensitive topics taught bi annually in May/June all other areas annually Full complement of resources provided to teachers to implement these programmes. Principal checks cuntas Míosúil |
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| **Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary* *Schools 2017.* |

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on February 20th 2018. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.